



**CAPE CHRISTIAN SCHOOL
RETURNING STUDENT ENROLLMENT AGREEMENT
ACADEMIC YEAR 2016-2017**

Student's name: _____ Grade or *Pre-k Option entering: _____
(last) (first)

Student's name: _____ Grade or *Pre-k Option entering: _____
(last) (first)

Student's name: _____ Grade or *Pre-k Option entering: _____
(last) (first)

Student's name: _____ Grade or *Pre-k Option entering: _____
(last) (first)

Address (if changed): _____ City _____ Zip _____

Phone Numbers (if changed): _____
Mother _____ Father _____

Terms of Agreement

1. For each student enrolled, I/we enclose a non-refundable registration fee of \$300.00. This Enrollment Agreement (the "Agreement"), registration fee, and completed enrollment forms, must be received by Cape Christian School (the "School") on or before 3:30 p.m., Friday, May 6, 2016 in order to reserve a place for the upcoming academic year. (Attendees of the "2015 CCS Vision Meeting" February 8, 2016, pay a registration fee of \$250 per child if enrollment materials are received by Cape Christian School by May 2, 2016).
2. I/We understand that re-enrollment for the 2016-2017 academic year will be contingent upon the successful completion of the current academic year and the payment in full of any past due accounts.
3. I/We hereby, jointly and severally, unconditionally agree to pay the School the tuition and all applicable fees as set forth in the Tuition and Fees Schedule 2016-2017.
4. I/We agree to pay applicable late fees, as follows (as stated in the Tuition and Fees Schedule 2016-2017): "Any payment that is not received by SMART Tuition by the 3rd of each month is considered late and may receive a late fee. In the event that your account becomes delinquent, SMART Tuition may contact you via mail, telephone, or email. Your account will be charged \$40.00 as a result of this service. Payments denied due to insufficient funds will be charged an NSF fee of \$25.00. Your bank may impose additional fees."
5. Students are considered enrolled for the entire academic year and tuition is calculated on this basis; therefore, no reductions can be made for vacations and school holidays. No tuition reduction will be made during the academic year, regardless of the cause of such absence.
6. **If I/we choose to cancel this Agreement, I/we understand a \$100 withdrawal fee per child will be applied.**
7. Tuition refunds will be allowed only when the school is given a 30-day written notice of withdrawal; no refund will be allowed when notice of withdrawal is given less than 30 days prior to the date of withdrawal.
8. I/We agree to pay all applicable Miscellaneous Fees, as stated in the Tuition and Fees Schedule 2016-2017. I/We understand that fees paid directly to CCS may be paid by cash, check, or money order and that checks returned for insufficient funds will incur a \$25.00 processing fee. In the event a check is rejected twice for insufficient funds, the School will no longer accept payment in the form of a check; payment by cash or money order will be required. I/We further understand that the student may not be allowed to attend class or participate in the activity, as applicable.
9. The School reserves the right to withhold students' grade reports and prohibit class attendance until all sums due under this Agreement, including tuition, late fees, and/or amounts owed for other services provided by the School, are paid in full.
10. If marital status has changed, a copy of the court ordered custody agreement must be on file in the CCS office.

Father/Legal Guardian Signature: _____ Date: _____

Mother/Legal Guardian Signature: _____ Date: _____